



# North Carolina Department of Insurance

## Property & Casualty Division

TO: All qualified "White List" Surplus Lines Insurance Companies  
All resident North Carolina Surplus Lines Licensees  
All nonresident North Carolina Surplus Lines Licensees

From: North Carolina Department of Insurance

Date: October 9, 2007

Re: Form F – Rev. 8-2006

During the 2006 session of the General Assembly the North Carolina Department of Insurance introduced Senate Bill 615 – Insurance Technical Amendments. Included in this bill were changes to Article 21 that affect how surplus lines licensees conduct business. As of July 13, 2006, the changes made to Article 21 were signed into law by Governor Easley. The Form F was revised so that the surplus lines licensee's signature is no longer required. Although the surplus lines licensee's signature is no longer required, the producing broker and the insured must sign the Form F. The revised Form F includes the insurance policy number and must be retained by the surplus lines licensee for a period of three years. The revised Form F can be obtained from the North Carolina Department of Insurance website and/or the North Carolina Surplus Lines Association website.

As of November 1, 2007, we will no longer accept the old Form F. The revised Form F has been available for use since August of 2006 and since that time the Department of Insurance has accepted both the old Form F and the revised Form F. Effective immediately, all agents/agencies are required to submit the revised Form F. A copy of the current **Form F - Rev. 8-2006**, can be found on both the Department of Insurance's website ([www.ncdoi.com](http://www.ncdoi.com)) and the North Carolina Surplus Lines Association's website ([www.ncsla.com](http://www.ncsla.com)).

Questions may be directed to Ms. Marie Dunn, Surplus Lines Coordinator at (919) 733-3368 X 229 or email [mdunn@ncdoi.net](mailto:mdunn@ncdoi.net) or write to Ms. Marie Dunn, Surplus Lines Coordinator, N.C. Department of Insurance, 1201 Mail Service Center, Raleigh, NC 27699-1201.