

TPA REGISTRATION RENEWAL INFORMATION
Life & Health Division
North Carolina Department of Insurance

Pursuant to North Carolina General Statute 58-56-51, all Third Party Administrators that are registered in this State are required to annually verify their status as providing services only to single employer, self-funded ERISA qualified benefit plans or Section 125 Flexible spending accounts.

In order to renew a TPA Registration, please submit a letter confirming that the TPA is continuing to provide ONLY the administrative services as described above. Please include the Federal Employer Identification Number (FEIN) of the TPA and the NCDOI WU Number from your current renewal notice with your response.

Please submit your renewal letter to:

Life & Health Division NC
Department of Insurance
1201 Mail Service Center
Raleigh, NC 27699-1201

In the event you are no longer providing such services in North Carolina, please provide a letter advising when you ceased such operations to the address above.

In the event that you are providing administrative services on behalf of an authorized insurer for residents of North Carolina or for residents of another state from offices within North Carolina, please refer to the Initial Licensure Requirements at the following link:

http://www.ncdoi.com/lh/LH_TPA.aspx