



Reinsurance Intermediary Renewal Instructions

Every Reinsurance Intermediary, both licensed or exempt pursuant to North Carolina General Statute Chapter 58, Article 9, that is registered in North Carolina must annually submit the following information by December 1st:

Licensed Reinsurance Intermediaries

Every Reinsurance Intermediary that is licensed in North Carolina must submit a completed “Licensed Reinsurance Intermediary Renewal Application.”

Exempt Reinsurance Intermediaries

Every Reinsurance Intermediary that is exempt from licensing in North Carolina must submit a completed “Exempt Reinsurance Intermediary Renewal Application.”

Mail the completed forms and any attachments via US Postal Service to:

North Carolina Department of Insurance
Financial Analysis Section
1203 Mail Service Center
Raleigh, NC 27699-1203

or by carrier other than the US Postal Service to:

North Carolina Department of Insurance
Financial Analysis Section
3200 Beechleaf Court
Raleigh, NC 27604

Questions concerning the filing requirements should be directed to
financialanalysis submissions@ncdoi.gov.