



## Foreign Risk Retention Group Renewal Instructions

Every Foreign Risk Retention Group that is registered in North Carolina pursuant to North Carolina General Statute Chapter 58, Article 22 must annually submit a completed "Foreign Risk Retention Group Renewal Application" by January 1<sup>st</sup>, which can be emailed to [financialanalysis submissions@ncdoi.gov](mailto:financialanalysis submissions@ncdoi.gov) or mailed as follows:

By US Postal Service to:

North Carolina Department of Insurance  
Financial Analysis Section  
1203 Mail Service Center  
Raleigh, NC 27699-1203

or by carrier other than the US Postal Service to:

North Carolina Department of Insurance  
Financial Analysis Section  
3200 Beechleaf Court  
Raleigh, NC 27604

### **Additional Annual Filing Requirements**

Foreign Risk Retention Groups must file the following additional information:

#### **Due March 1**

1. The Annual Statement for the most recent year ended December 31, in the form required under N.C.G.S. 58-2-165. If the Annual Statement is filed electronically with the NAIC, no hardcopy is required to be filed.

#### **Other**

1. If the state of domicile requires an annual audit, as performed by an independent CPA, a copy of this annual audit is required to be filed. If the annual audit is filed electronically with the NAIC, no hardcopy is required to be filed.
2. If the state of domicile conducts a financial examination, a certified copy of the examination report is required to be filed.

Questions concerning the filing requirements above should be directed to [financialanalysis submissions@ncdoi.gov](mailto:financialanalysis submissions@ncdoi.gov).

### **Quarterly Report of Premiums and Tax**

Foreign Risk Retention Groups must file a Quarterly Report of Premiums and Tax (RRG-03) by the following due dates:

- 1<sup>st</sup> Quarterly Report of Premiums and Taxes – Due April 30
- 2<sup>nd</sup> Quarterly Report of Premiums and Taxes – Due July 31
- 3<sup>rd</sup> Quarterly Report of Premiums and Taxes – Due October 31
- 4<sup>th</sup> Quarterly Report of Premiums and Taxes – Due January 31

If for any quarter the Foreign Risk Retention Group has \$0 in premiums, the Quarterly Report of Premiums and Tax (RRG-03) may be emailed to Christine Williams at [Christine.Williams@ncdoi.gov](mailto:Christine.Williams@ncdoi.gov). Questions concerning the Quarterly Report of Premiums and Taxes should be directed to Christine Williams at [Christine.Williams@ncdoi.gov](mailto:Christine.Williams@ncdoi.gov) or (919) 807-6612.