



**NORTH CAROLINA DEPARTMENT OF INSURANCE
FINANCIAL ANALYSIS & RECEIVERSHIP DIVISION
COMPANY ADMISSIONS SECTION
Instructions – Risk Purchasing Groups**

Registration Requirements (Foreign RPGs):

An Applicant desiring to become registered in North Carolina as a Risk Purchasing Group (RPG) must complete and submit the following forms:

- Registration and Application Notice
- Appointment of Attorney

Registration Requirements (Domestic RPGs):

An Applicant desiring to become a Risk Purchasing Group (RPG) domiciled in the State of North Carolina must submit the following forms and documents:

- Registration and Application Notice
- Power of Attorney for Service of Legal Process
- Certified copy of the applicant's Charter and Amendments
- Certified copy of the applicant's By-Laws and Amendments
- Plan of Operation
- List of the Members of the RPG
- Application for a Licensed Agent (non-admitted carrier)

In addition, a RPG domiciled in the State must specify the lines of liability insurance that the applicant intends to purchase and the name of the insurer from where the coverage is purchased. The insurer must be either an admitted insurance company in the State, a non-admitted company eligible to place surplus lines business in the State, or a Risk Retention Group registered in the State.

Annual Renewal Requirements

A RPG registered in North Carolina must submit the following forms in order to satisfy the North Carolina Department of Insurance's annual filing requirements.

- Annual Registration and Update Form

Department Contact & Address:

Registration and renewal filings are to be mailed to the following addresses.

Registration:

North Carolina Department of Insurance
Attn: Scott Wicker - Company Admissions
Financial Analysis & Receivership Division
1203 Mail Service Center
Raleigh, NC 27699-1203

scott.wicker@ncdoi.gov
919-807-6142

Renewal Filings:

North Carolina Department of Insurance
Attn: Skyla Green
Financial Analysis & Receivership Division
1203 Mail Service Center
Raleigh, NC 27699-1203

skyla.green@ncdoi.gov
919-807-6632